

## **Town Meeting Coordinating Committee**

Meeting of Monday, March 29, 2010

Bangs Community Center, room 101

**Attendance:** Peggy Roberts, Nonny Burack, Rob Crowner, Mary Streeter, Carol Gray (arrived 1:15);  
absent: Harry Brooks, Dorwenda Bynum-Lewis

**1. Call to order:** Peggy calls the meeting to order at 12:09pm.

**2. Minutes of previous meeting:** Nonny moves, Mary seconds to approve the minutes of meetings on March 22 and March 25 and the committee approves by a vote of 4-0. Peggy reports that she has recently delivered a backlog of hard copies of minutes to the Town Clerk.

**3. Draft warrant:** Peggy reports on her attendance at the in-house warrant planning meeting earlier in the day. The current plan is to proceed straight through the warrant without any breaks or delays as has been the practice the last few years. Some articles on the draft warrant have already been dropped and some still have legal questions to be worked out. The Finance Committee will perform the lottery to determine the order for the municipal functional areas at its next meeting and will try to make the employee benefits expense lines in the FC book more accessible to Town Meeting members than they have traditionally been. The second packet deadline is April 21. The next warrant planning meeting is scheduled for April 26.

**4. Warrant review:** Peggy states that attendance at the in-house warrant planning meeting was helpful in determining how articles will be handled by the moderator and was extremely helpful in knowing who should explain articles at the Warrant Review.

**5. Information forum:** Committee members provide feedback on the list of potential forum questions Rob has drafted. Rob will contact ACTV to make arrangements for using visuals.

**6. Bus tour:** Peggy states that the warrant will not be signed until a week from this meeting, so a list of bus tour sites cannot be finalized.

**7. Precinct meetings publicity:** Committee members provide feedback on the flier that Mary has prepared for inclusion in the first packet.

**8. Materials for packets:** The committee confirms its plans to submit two double-sided sheets for each mailing as reported in the minutes of March 25. Carol will make final revisions on the fliers according to feedback provided at this meeting. Mary will collect all materials and email them to Town Hall before the deadline.

**9. TMCC webpage:** Carol notes that a copy of everything pertaining to this Town Meeting should be put on reserve at the Library. Nonny will collect a copy of the Open Space Plan, the Master Plan and Land Use Policy Map, and the Town Manager's proposed FY11 Budget. She will also request a mailbox for TMCC at the Select Board office if an unused one is available and ask that an extra packet be delivered to it whenever materials are sent to Town Meeting members.

**10. Meetings:** Peggy states that a demonstration of an electronic voting device will soon be arranged by Harrison Gregg and Aaron Hayden. She will inform TMCC members when a date is set.

**11. Adjournment:** The meeting is adjourned at 1:49pm.

Respectfully submitted,  
Rob Crowner

Documents distributed at the meeting:

1. agenda
2. draft minutes of meetings of March 22, 2010 and March 25, 2010
3. draft list of warrant articles dated 3/29/10
4. draft of questions for information forum
5. draft of TMCC events flier for first packet
6. draft of flier containing list of TMCC materials at the Library and dependent care subsidy information
7. draft of sticker for first packet